

## **Georgetown-Scott County Planning Commission**

### Comprehensive Plan Executive Committee Meeting Minutes

Date: Tuesday, December 15<sup>th</sup>, 2015

In Attendance:	Rob Jones, Chairman	Steve Smith, Vice-Chair
	Joe Kane, Director	Megan Chan
	Bill Burke	Matt Summers
	Rick Hostetler	Kandice Whitehouse
	David Lusby	Polly Singer Eardley
	Claude Christensen	

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The meeting convened in the Georgetown Fire Station #3 at 5:00 p.m.

#### Welcome and Introduction

The Committee approved the minutes from the previous meeting on November 17, 2015. Motion by Polly Singer Eardley, second by Rick Hostetler.

#### Introductions

Joe Kane introduced the meeting topics and the report back from six focus group meetings since the last Steering Committee Meeting. There was a lot of good feedback and then he explained that Matt Summers would summarize the feedback and how to use it going forward. Joe then discussed the sub committees and the Vision 2020 plan which was a strategic plan led by the Chamber of Commerce. It looked at subject areas to improve the Georgetown community and the action plans and steps to be taken to incorporate it into our 2016 Comprehensive Plan. Sub Committee Roles: Mike Hockensmith was on the Urban Land Use subcommittee 2006, Claude Christensen was on a few and recorded most meetings so they have good insight about how to go forward.

Joe discussed the main topic for the creating sub committees and the plan going forward with meeting plans and timelines and what the groups would look at.

#### Focus Group

Matt Summers discussed the comprehensive list of focus groups and was still working on minutes from those which will be available on the website. Major themes were discussed in chronological order. The first was the Bike Ped and some things discussed there would tie into

the Infrastructure, Health & Human Services, & Community facilities sub committees. Expanding networks to connectivity to make the trails more usable. Another topic was to connect downtown to high school and county parks which is a topic that came up a lot in meetings. Fitness & exercise is a topic about how people can get out and be safe. Community education about bike & ped safety and how to safely cross a street especially at the elementary school. Educating drivers how to interact with bikers. Lastly was safety, and how to make the transportation network safe for anyone who used it. The next group was Human Services; the sub committees which would benefit would be Human Services and the Community Buildings and Facilities. They talked about awareness especially about the homeless population and those with mental health issues in Scott County. There was also discussion with coordinating resources and finding a way to get them to work together so all resources can be maximized. Adequate affordable housing was also big discussion where people want to feel safe where they live. The next group was the neighborhoods group which was different than other groups. This group was given the knowledge about how to hold their own focus groups in their own neighborhoods especially with HOA's. There was a lengthy discussion about the collaboration between all HOA's in the community and the safety between all the subdivisions. Matt discussed the Ag & Environment focus group and different standards for Northern & Southern Scott County to protect the farmland in the southern part of the county. Sadieville held their own meeting about many of the same topics which Joe attended. Joe mentioned that the focus group work will help to decide what each subcommittee will be and what the work program will be and get a better understanding and to gain members.

### Role of the subcommittees

Joe Kane asked that a member of the Steering Committee become a chair for each of the subcommittees and he stated some of the responsibilities for the meetings. Planning staff would take minutes and provide additional research to guide the meetings. Tasks of each subcommittee would be to draft the goals & objectives for the study area, work with staff to write text, and develop the implementation plan. The meetings will be open to the public. Minutes will also be taken at every meeting.

### Proposed Subcommittees

Megan Chan discussed the six proposed sub-committees. Chambers Vision 2020 and past Comp Plans and focus group. The feedback is to be utilized by the six subcommittees. The proposed subcommittees will be the Land Use which will focus more on urban land use. The second is Agriculture & Environment which focuses more on rural land use. The third is Heritage & Urban form which focuses on two subcategories of downtowns and neighborhoods. It focuses on history and understanding the different areas of town. The planning office met with the neighborhoods focus group to see what was going on and seeing what kinds of things the focus group could work on after the comp plan and have some guidance about that. The fourth group

would be growth & economic development. It would work with the overall vision of the plan and how to set policies to get where the community wants to be. The fifth is Infrastructure & Community Facilities. It was merged into one area. These are transportation, utilities, and facilities and anticipate needs and think about connectivity. The last subcommittee is Human Services & Community Building. It falls under mobility, quality of life and human capital. It focuses on what services would be available and let the community know what kinds of things are available to them and how to access them. There was an all-around agreement for the names of each subcommittee.

### Meetings & Timeline

For timeline to get the comp plan adopted in 2016, four major public meetings throughout the year will take place. The first meeting will take place at the extension office to hold the proposed 100+ people that would be in attendance. After the first meeting where the public would sign up for subcommittees. The first three months after that meeting, the subcommittees would meet and do initial research and trying to work on goals & objectives and prepare a draft to bring to the steering committee before the second public meeting in May. After the second meeting, the local legislature would be given an update. The planning office would like to see the whole comp plan adopted and not just the goals & objectives. This update would take part in June. After this the committees would focus more on the implementation of the goals & objectives. Another meeting would happen in August for public input and to show progress on the Comp Plan and the last meeting would take place in October. The plan would be finalized in November and be endorsed by steering committee and planning commission and then brought to the local legislative bodies. Members of the Steering Committee then signed up for one or more of each subcommittee. Kandice Whitehouse was chosen for the chair of Human Services & Community Building. Agriculture & Environment was chosen to be chaired by Claude Christensen. Infrastructure & Facilities will be chaired by Steve Smith. Heritage & Urban Form will be chaired by Polly Singer Eardley. Land Use will be chaired by David Lusby. Growth & Economic Development will be chaired by Rob Jones. There was a little more discussion about the depth of each subcommittee and certain ordinances that will be a result from each.

### Logistics, Details, & Dates

It was confirmed the next meeting will be held on January 19<sup>th</sup> at Fire Station #3.

There was no further business, the meeting adjourned.