

Georgetown-Scott County Planning Commission

Comprehensive Plan Executive Committee Meeting Minutes

Date: Tuesday, October 13, 2015

In Attendance:	Rob Jones, Chairman	Steve Smith, Vice-Chair
	Frank Wiseman	Joe Kane, Director
	Claude Christensen	Megan Chan
	Bill Burke	Matt Summers
	Connie Tackett	David Lusby
	Chad Wallace	Christie Robinson
	Rick Hostetler	Kandice Whitehouse
	Mike Hockensmith	David Clark
	Jillian Lewis	Polly Singer Eardley
	Dan Adkins	

The meeting convened in the Planning Office at 5:00 p.m.

Introductions and Icebreaker

The Committee introduced themselves, completed an icebreaker activity.

Background functions of Planning Commission and Role of Steering Committee

Joe Kane discussed the role of the Steering Committee in the Comprehensive Plan update process and how the Planning Commission was organized and the duties of the Planning Commission to fulfill the current and long range planning functions for the Georgetown-Scott County Planning Unit. Joe Kane discussed the Comprehensive Plan as a policy document and the purpose and type of Land Use Regulations the Planning Commission uses and can use in implementing the Comprehensive Plan including the Zoning Ordinance and Subdivision Regulations.

Matt Summers discussed the 2006 Comprehensive Plan and KRS planning statute requirements.

Megan Chan discussed the workplan including ideas for outreach including focus group meetings and targeted organizations that would be interviewed.

The list of potential focus groups were listed on the whiteboard and discussed. Some reorganization to the lists was done. It was agreed that further prioritization would be done at the next meeting. It was discussed that the steering committee members should try to attend and help facilitate at least one focus group meeting in an area or group that they were involved with or interested in.

It was mentioned that a new meeting location that was larger and had space for steering committee members to write and take notes on a work surface may be more ideal. Planning staff was to investigate other meeting rooms for upcoming meetings.

Joe Kane discussed the content of the bylaws including a section that mentioned future changes to the bylaws need to be distributed one month in advance. Christie Robinson suggested that be reduced to seven days. A motion was made by Bill Burke and seconded by Connie Tackett to approve the bylaws with the one change. It passed by unanimous vote.

Rob Jones as chair of the Planning Commission is acting chair of the Comprehensive Plan Steering Committee as called out in the bylaws. The vice-chair shall also be a member of the Planning Commission. Steve Smith was nominated for vice-chair by Frank Wiseman. A motion was named by Rick Hostetler and seconded by Chad Wallace to elect Steve Smith vice-chair. It passed by unanimous vote.

Future meeting dates and times were discussed. Bill Burke mentioned that the third Thursday in November may conflict with a KACO training for some Fiscal Court members. There was no action taken to change future meeting times. The planning staff said they would explore other meeting locations.

There being no further business, the meeting was adjourned.

Rob Jones, Chair