



# COMPREHENSIVE PLAN AGENDA 5-17-2016

## Executive Steering Committee Meeting

Georgetown-Scott County Planning Commission, 230 East Main Street, Georgetown, KY

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### 1. 5:00-5:05 PM WELCOME & INTRODUCTION

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- Approval of Minutes (3/15/16)

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### 2. 5:05-5:15 PM SCENARIO PLANNING FEEDBACK

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- Findings from the March 28, 2016 the scenario planning meeting. UofL report attached.

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### 3. 5:15-6:15 PM SUB-COMMITTEE UPDATES

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- Participation Levels (declining attendance, etc.) & Long-Term Investment
  1. How do we want to deal with declining attendance?
    - Direct contact, advertise committees at June 14 meeting, include agenda and call out in body of the emails, ask people to bring a friend, provide light dinner or snacks at the meetings
  2. Implementation and investment – Long-term commitment to the plan
  3. Involvement from the community/leaders/departments
    - Review committee lists, name additional people to reach out to
- Process Update
  1. Narrowing-In: Vision, Fundamental Principles, Goals, and Objectives. Next Up: Public.
  2. Changes to the groups: Land Use + Form, Housing Element, Economic Growth
  3. Review draft Document Outline and draft Goals
    - Land Use (+ Form)
    - Infrastructure & Community Facilities (may want to create two separate chapters)
    - Heritage (- Form)
    - Housing
    - Human Services & Community Building
    - Agriculture & Environment
    - Economic Growth

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### 4. 6:15-6:55 PM JUNE 14, 2016 PUBLIC MEETING

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- Review proposed meeting plan and activities
  1. See draft meeting outline: Intro + Break-Out Tables/Questions for each committee

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### 5. 6:55-7:00 PM LOGISTICS, DETAILS & DATES

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- Public Meeting on June 14 from 6-8pm at the Extension Office
- Next Steering Committee Meeting is June 21 from 5-7pm at the Planning Office

# Georgetown-Scott County Planning Commission

## Comprehensive Plan Executive Committee Meeting Minutes

Date: Tuesday, March 15<sup>th</sup>, 2016

|                |                          |                      |
|----------------|--------------------------|----------------------|
| In Attendance: | Rob Jones, Chairman      | Joe Kane, Director   |
|                | Megan Chan, staff        | Matt Summers, staff  |
|                | Alaina Hagenseker, Staff | Dale Perry           |
|                | Christie Robinson        | Steve Smith          |
|                | Rick Hostetler           | Polly Singer Eardley |
|                | Kandice Whitehouse       | Frank Wiseman        |
|                | Chad Wallace             |                      |

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The meeting convened in the planning office at 5PM

### Welcome & Introductions

The committee approved the minutes from the previous meeting on February 16<sup>th</sup>, 2016. Motion by Steve Smith, second by Rick Hostetler

### Sub-Committee Progress Update

Joe Kane discussed how the six sub-committee meetings went and brought up the option of being on more than one committee and if it should be limited. It was decided that there would be no limit on how many committees anyone can be a part of. Alaina Hagenseker discussed her research that she has combined about comparable cities to Georgetown and how it will be shared with the other sub-committees and shared online as well.

### Goals & Objectives

Megan Chan discussed the draft vision statements for each sub-committee and what will happen during the next three months. The committee talked about if there will be enough time to complete the entire Comprehensive Plan and what kinds of things will be done to make sure that it will get done in a timely manner. Megan talked about how after the comprehensive plan is written there needs to be an update to the City Government about things that needs to be measurable and setting realistic goals.

### Scenario Planning

Matt Summers discussed the change of date for the Scenario planning meeting which will take part on March 28<sup>th</sup> from 5-7PM at the Scott County Extension office. Matt told the committee what the purpose of the scenario meeting is. Some changes that have been made will be that the group will be separated in three groups where each group will look at one scenario each to have a longer discussion about each scenario.

### Logistics, Details, & Dates

The next meeting will be on March 28<sup>th</sup> from 5-7PM at the Scott County Extension office for the Scenario planning meeting and the next Executive Steering Committee meeting will be on April 19<sup>th</sup> from 5-7pm at the Planning Office.

There was no other business to discuss and the meeting was adjourned.

# Draft Document Outline: 2016 Comprehensive Plan

Updated: 5/16/16

Note: Each of the main chapters (#2-8 below) will include:

- What moves us? (Based on vision and fundamental principles that were created)
- Where are we now? (Including statistics, data, maps, and/or descriptive commentary)
- Goals and objectives
- Summary and implementation strategy/measures

Document Outline:

1. Introduction
  - a. Executive Summary
  - b. Community Profile and/or Background + Data (demographics, growth trends, etc.)
2. Land Use + Form
  - a. Text re: combined perspectives from multiple groups: Urban, Rural, FLU, Form
  - b. Goals:
    - i. Ensure efficient and sustainable land use.
    - ii. Build a network of streets and places that enrich our built environment.  
Sub-sections: downtowns, commercial centers, employment districts, neighborhoods/residential districts, corridors & streetscapes, and civic/public spaces
    - iii. Develop sites with human-scaled design and green design practices.
3. Infrastructure & Community Facilities (May wish to break into two chapters)
  - a. Text re: multi-modal, connectivity/access, longevity, growth management
  - b. Goals:
    - Transportation
      - i. Maintain efficient, convenient, coordinated, and safe movement of people and goods within Scott County and between its communities.
      - ii. Provide multi-modal connectivity between neighborhoods, commercial districts, and employment districts.
      - iii. Transportation system capital improvements should be coordinated with planned future land uses and other capital improvement programs, recognizing fiscal and physical constraints.
    - Public Facilities & Services
      - iv. Ensure adequate public facilities and services are available to serve the needs of businesses and residents.
      - v. Ensure utility infrastructure is located to minimize impacts to historic, cultural, and environmentally sensitive areas.
      - vi. Maintain and improve existing public infrastructure
      - vii. Design stormwater infrastructure to be environmentally friendly and multi-functional
      - viii. Develop parks and recreational opportunities to meet the needs of our growing population.
    - Impact Fees/Sustainability/Capital Improvements Planning
      - ix. Manage growth so that the cost of providing long-term maintenance and public services to new development is fairly distributed to those creating the need.

- x. Develop Transportation and Public Facilities Master Plans and coordinate with the future land use map to determine the timing and cost of public investment needed to serve future growth.
  - xi. Ensure that county-wide capital improvements programs are effective, cost efficient, cooperative, and complementary.
- 4. Heritage
  - a. Text re: historic resources, Local H-1, cultural resources (built & natural), arts, etc.
  - b. Goals:
    - i. Preserve our built history and incentivize preservation over demolition.
    - ii. Protect and enhance the natural, historic, and cultural landscapes that give Scott County its unique identity and image.
    - iii. Promote, support, and encourage public art.
- 5. Housing
  - a. Text re: growth & housing trends, affordability, and accessibility for all incomes/interests
  - b. Goals:
    - i. Encourage a full-spectrum of quality housing options for residents of all income levels and all stages of life.
    - ii. Decrease financial barriers to affordable housing.
    - iii. Increase availability of assisted living facilities and shelters.
- 6. Human Services
  - a. Text re: increasing social capital, access to basic human services (education, health & wellness resources, concept of a one-stop-shop/website for human services information resources)
  - b. Goals:
    - i. Encourage quality educational and training opportunities for all Scott Countians throughout their lifetime.
    - ii. Build our social capital and increase civic involvement.
    - iii. Improve access to health and wellness services.
- 7. Environment (& Sustainability?)
  - a. Text re: Ag-related work from this committee will be moved to the Land Use section. This section will focus more on environmental quality and controls, their importance, sustainability, etc.)
  - b. Goals:
    - i. Protect the natural environment of Scott County.
    - ii. Preserve prime farmland for agricultural uses.
    - iii. Minimize conflicts between land uses.
- 8. Economic Growth
  - a. Text re: economic diversification, quality of life, livability, attracting businesses and residents.
  - b. Goals:
    - i. Create a community that attracts a diverse array of people and businesses.
    - ii. Encourage long-term incremental local business development to benefit the community.
    - iii. Attract more business and job opportunities for all Scott Countians.
    - iv. Encourage agricultural economic growth in Scott County.
    - v. Promote Scott County's image as a good location for industrial development.
- 9. Conclusion
  - a. Summary of implementation strategies and timeline
  - b. Converting the committees to action groups/follow-up
  - c. G&O matrix
  - d. Timeline, prioritization, and/or matrix for staff review

## Outline for Comp Plan Second Public Meeting

Tuesday, June 14, 2016

6:00-8:00pm

Scott County Extension Office

Updated: 5/17/16

### 1. Sign-In Table

- a. Use computers, etc.
- b. Hand out materials for meeting (if any)

### 2. Welcome and Overview

- a. Process & Timeline
  - i. To Date: Jan 26 to present (Vision, Principles, G&O's)
  - ii. Future: Coming months and next public meeting date, etc.
  - iii. Land Use – include update about USB/FLU map drafting and application process
- b. Committees & Goals
  - i. What is each committee generally concerned with?
  - ii. Simplified description of goals
- c. Purpose of tonight's meeting – for participants to review draft goals and objectives, and provide feedback for what, if any, elements are missing, and to help us begin to identify which elements are most important to prioritize implementation.

### 3. Break-out Tables

- a. At each table, you'll be able to:
  - i. Draft G&O's – Review draft material prepared by each committee
  - ii. Comment Drop Box – Leave comments for the draft G&O's
  - iii. Committee Binder – See material that has been covered by each committee
  - iv. Q&A - Talk to the staff person and/or chair from that committee
  - v. Answer targeted questions – Write responses to specific questions that each committee will review in the coming months. (See questions below)
  - vi. Sign-up sheets – Add your contact information to our committee email list.
- b. Land Use & Form (JK & David Lusby)
  - i. What growth rate do you think is appropriate for the City of Georgetown? (Provide details for low, medium, and high growth rates, and projections for rates applied to the city.)
  - ii. What areas in the community do you think would support mixed use “nodes” (i.e. commercial, office, and residential in the same buildings, and/or side by side)?
  - iii. What places around the community deserve special attention and/or design qualities?
- c. Infrastructure & Community Facilities (JK & Steve Smith)
  - i. If bus services were to be provided in the future, what places do you think there should be pick-up and drop offs?
  - ii. Would you support the local legislative bodies in spending resources (time & money) on local infrastructure installation and improvements such as bicycle and pedestrian infrastructure in high-use areas?
- d. Heritage (MC & Polly singer Eardley)
  - i. What natural and/or built elements would you like to see on a cultural resources list? (Or, what natural and/or built elements would you like to see protected within our community?)
  - ii. How could we incentivize preservation? And/or, would you support incentivizing preservation?
  - iii. Would you support expansion of the local H-1 district? / Would you support design standards for downtowns and/or commercial areas? (We asked similar questions with our survey from the fall...)
- e. Human Services (ME & Kandice Whitehouse)

- i. What price point would does “affordable” housing mean to you? (For rental rate per month, and purchase price of a 2BR or larger house)
  - ii. Where would you like to see more public art?
  - iii. Would you
- f. (Ag) & Environment (MS & Claude Christensen)
  - i. What growth rate do you think is appropriate for Scott County? (Provide details for low, medium, and high growth rates, and projections for rates applied to the county.)
  - ii. What should the minimum lot size be for agricultural lots in the county?
  - iii. What is the most scenic roadway in Scott County?
- g. Economic Growth (MS & Rob Jones)
  - i. How could we diversify our local economy?
  - ii. What can we (the community) do to better support local businesses?
- h. General Info Table (Could be near the food again, or near sign-in table as you enter) (Alaina)
  - i. Results from first public meeting (table copy, not as handouts)
    - Present:
      - 1. “If you could describe Scott County in one word, what would it be?”
      - 2. “What is an important place in our community? Why is it important?”
    - Future:
      - 3. “Imagine Scott County in 2040. What does it look like?” (Physical/Social/Economic)
      - 4. “We’ve had a rapid annual growth rate and are expected to reach a county-wide population of 100,000 people by 2040 (twice our current pop). What do we need to be doing to prepare for that kind of growth?”
  - ii. Scenario Planning Report (table copy, not as handouts)
  - iii. Past Comp Plans (table copy, not as handouts)
  - iv. Steering Committee Binder (table copy, not as handouts)

**To-Do Items / Materials to Prep:**

- 1. Distribute Flyer online (Facebook) and at Library, Pavilion, Courthouse, etc.
- 2. Sign in sheet on the computers (2). Google form. Collect email and physical/ mailing address. Allow attendees to indicate interest in any sub-committees.
- 3. Purchase or Prepare Materials.
- 4. Prepare meeting introduction.
- 5. Finalize the PowerPoint Presentation.
- 6. Table Materials:
  - a. G&O copies
  - b. Comments Boxes and Cards
  - c. Sign-Up sheets
  - d. Binders
  - e. Past Comp Plans
  - f. Jan Meeting Results
- 7. Food/Popcorn Machine?
- 8. Posters:
  - a. Table Banners
  - b. Questions posters?
- 9. Maps?